

Canterbury Accountants

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Rental Schedule 2021

For the year between 1 April 2020 to 31 March 2021

Name			
Rental Properties			
Address of properties			
Property 1:			
Property 2:			
Property 3:			
If more than 3 properties, please	supply details on anoth	er page.	
You do not need to complete to	his form if you wish to	supply this information	n in another format.
	Property 1	Property 2	Property 3
No. of months rented out	months	months	months
Rent received	\$	\$	\$
Advertising	\$	\$	\$
Insurance	\$	\$	\$
Rates Paid	\$	\$	\$
Repairs & maintenance			
(supply invoices & details)	\$	\$	\$
Rubbish removal	\$	\$	\$
Mortgage interest	\$	\$	\$
Management Fee	\$	\$	\$
Chattels purchased			
	\$	\$	\$
Other expenses	\$	\$	\$
Total travel distance for inspection	on purposes	kms	
Signature:	Date:		



Boarders or Home-stay Students		
	Yes	No
Did you purchase any additional property during the year?		
If yes, please attach		
Sale & purchase agreement		
 Settlement statement(s) from your solicitor 		
Did you sell any property during the year?		
If yes, please attach		
Sale & purchase agreement		
 Settlement statement from your solicitor 		
Have you received any insurance/ EQC pay-out?		
If yes, please provide full details		
Do you intend to repair your rental property in the near future?		
If yes, please advise how much and on what you have/ or will spend this	money.	
Scope of work	Amount Spent	į



Holiday Home

Yes	No

- 1. Is your property a Holiday Home? (i.e. A holiday home is a property which you use personally and is empty for 62 days or more.)
- 2. If yes, do you earn less than \$4000 a year from renting it out?
- 3. If yes, you don't need to include this income in your annual tax return.
 If you choose not to declare this rental income, you won't be able to claim expenses for the holiday home either. Otherwise, please provide the below details.

How many nights occupied by you or your family? (i.e. including days you stayed in the property for repair & maintenance.) _______

How many nights occupied paid full rent? _______

Rents received \$_______

Insurance \$______

Rates \$______

Heat, Light & Power \$______

Repair & Maintenance \$______

Mortgage Interest \$______

Other expenses \$______



Boarders or Home-stay Students

							Yes	No
1.	. Do you have boarders or home-stay students?							
2.	If yes, do you have 5 or more boarders?							
3.	If yes, please provide details of your income in Q5. Otherwise please answer the following questions.							
4.	. If you have up to 4 boarders, is the standard cost each week under \$191 per boarder?							
5.	your ta	x return.	If you choose not t	o decl	Q5, you don't have to de are this income, you wor ne boarders either. Other	't be a	ble to claim	
	1) Number of other people living in the property (excluding							
	children under 5, and boarders)							
	2) Purchase price of the home / Weekly rent for the home							
	3)	3) Value of any improvements (This is the cost of capital						
	improvement such as building an extension. It does not							
	include the cost of general maintenance and repairs)							
	4)	Weekly	accommodation su	upplen	nent received			
me o	of Board	ler	Start Date		End Date	Wee	ekly Rent	



No

Yes

Flatmates or Tenants

1. [Do you have flatmates living with you or tenants living in you	r
ţ	property?	
	.,,,,	ome tax
r	return (IR3). Please provide the following details.	
Area of p	of property rented outsqm	
Total are	area of propertysqm	
Rents red	received \$	
	nce \$	
Rates \$_	\$	
Heat, Lig	Light & Power \$	
Telephor	none \$	
Repair &	r & Maintenance \$	
Mortgag	gage Interest / Total Rents Paid \$	
Other ex	expenses \$	